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## Your Single Source for...

- Latest Health Care Reform tools and guidelines
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- How to do performance reviews at every level
- Interactive Tools including:
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  - ✓ Salary Benchmarking Tool
  - ✓ Employee Cost Calculator
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# Your One-Stop HR Solution

Award-Winning HR Solutions for Your Business

# We Are Committed to Helping You Stay Compliant

As your partner, we are committed to supporting you and protecting your company. The HR Library is your online source for must-have HR tools, forms and guidance. We make available some of our best guidance in the areas of benefits, COBRA, Health Care Reform and human resources.



## FEDERAL HR AND BENEFITS COMPLIANCE

Easy-to-understand information and guidelines for major federal employment laws such as COBRA, HIPAA, FMLA, USERRA, and mandated benefits



## STATE HR AND BENEFITS INFORMATION

State-by-state information including continuation of benefits, minimum wage and so much more



## FAST ANSWERS TO HR AND BENEFITS QUESTIONS

Our FAQ sections deliver the answers you're looking for quickly and efficiently



## DOWNLOADABLE FORMS, POLICIES AND CHECKLISTS

Hundreds of forms, sample policies, checklists and a sample employee handbook are available for downloading and customization



## HOW TO HIRE AND TERMINATE EMPLOYEES TO PREVENT COSTLY LAWSUITS

Featuring a great range of information necessary during the hiring and termination process - this section is a must-read for every hiring manager in your company



## ONLINE HUMAN RESOURCES TOOLS

Online Job Description builder and Salary Benchmarking tool

## THE HR LIBRARY & YOUR COMPANY

From supervising employees and staying compliant with Health Care Reform...to complying with federal and state labor laws The HR Library stays with you every step of the way with attorney-reviewed tools, guidelines and forms.



The Round-the-Clock Online HR Department at Your Fingertips

## When You Need to Know, The HR Library Has the Answers 24 Hours a Day, 7 Days a Week.

### MORE INFORMATION

The HR Library gives you easy-to-understand explanations and analysis of complicated laws and confusing acronyms.

### MORE FORMS

Our comprehensive collection of proprietary forms includes human resources forms, sample policies, checklists and model documents – all in a downloadable, ready-to-use format.

### MORE ANSWERS

Our website content is managed by a team of attorneys and HR specialist who are dedicated to delivering the premier online HR library and tools to help you stay compliant.