

## Online Employee Training Library

### OVER 75 ONLINE TRAINING COURSES AVAILABLE INCLUDING:

- Employee and Manager Sexual Harassment Prevention Training
- Attendance and Leave of Absence
- Performance and Discipline
- Recruiting and Hiring
- Wage and Hour
- Workers Compensation
- Workplace Security



### EMAIL NOTIFICATIONS

Send login credentials, course assignments, due dates, and reminders with system created email notifications.

### USER FRIENDLY

Skip the learning curve with our easy to use platform plus telephone and email technical support.

### GROUP MANAGEMENT

Organize trainees into groups by location, position type, or assigned courses.

### MOBILE COMPATIBLE

All courses can be taken on the go using a tablet or smart phone.

### DETAILED REPORTING

View real-time learner progress and download progress reports into an Excel spreadsheet

### TRAINEE PROFILES

Active trainees can access their own training profiles to view courses they have been assigned, progress, quiz results, and any earned certificates of completion.

### CREATED BY EXPERTS

400+ attorneys from 70 of the country's top employment law firms, including our own in-house attorneys and HR professionals, contribute to the creation and maintenance of our online courses.